

**MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 1914**

BEING A Bylaw of the Municipal District of Willow Creek No. 26 in the Province of Alberta, for the purpose of providing acceptance of monies to be applied at a future date in payment of utilities.

WHEREAS, pursuant to section 3 of the *Municipal Government Act* the purposes of a municipality include providing services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS, pursuant to section 7 of the *Municipal Government Act* a council of a municipality may pass bylaws for municipal purposes respecting public utilities and the enforcement of bylaws;

NOW THEREFORE BE IT RESOLVED Council hereby enacts this Bylaw which authorizes preauthorized payments on utility accounts in a manner and subject to conditions as may be set out in this Bylaw.

**Title:**

- 1.0 This Bylaw may be referred to as the "The Preauthorized Utility Payment Plan" Bylaw.

**Authorization:**

- 2.1 Any person or corporation whose name appears on the Municipal District of Willow Creek No. 26 (herein after referred to as the MD) water utility account, (herein after referred to as the "Payor") may apply to the MD to pay utility charges on a preauthorized basis in a total amount not greater than one hundred percent (100%) of the current utility charge.
- 2.2 The payment of utility charges on a monthly or bi-monthly Preauthorized Payment Plan shall take place on the 28<sup>th</sup> day of every month. Upon execution by the Payor of a form set forth in Schedule "A" attached hereto and forming a part of this bylaw.
- 2.3 Schedule "A" authorizes the MD to take automatic deductions from the Payor's account at a financial institution.
- 2.4 Monthly or bi-monthly payments are equal to the monthly utility charges calculated as outlined in the current Utility Bylaw.

**Outstanding Utility Charges:**

- 3.0 In the event that there are utilities that are delinquent, in arrears or other outstanding charges chargeable on the property in question, any payment will be applied first to such delinquency, arrears or other charges. A utility account will not be eligible for this program if there is any amount owing.

**Withdrawal:**

- 4.0 A participating Payor may, at any time, withdraw from the Preauthorized Payment Plan, as per Schedule "B" attached and forming part of this Bylaw, but no monies paid into the plan will be returned or refunded, but will remain on account as a prepayment of utility charges.

**Cancellation:**

- 5.1 The MD may cancel the privilege of continuing in the Preauthorized Payment Plan if two installments fail to be honoured within a twelve (12) month period.
- 5.2 Items returned by a financial institution will be assessed the Administrative Fee as noted in the current "Fees Bylaw".

**Indemnification:**

- 6.0 The onus to provide correct banking information to the MD lies with the Payor.

**Bylaw Repealed:**

- 7.0 Upon the passing of this bylaw, the Municipal District of Willow Creek No. 26's "Preauthorized Utility Payment Plan" Bylaw 1809 is hereby repealed.

READ a first time this 28th day of July 2021.

  
Reeve – Maryanne Sandberg

  
Chief Administrative Officer – Derrick Krizsan

READ a second time this 28<sup>th</sup> day of July 2021.

  
Reeve – Maryanne Sandberg

  
Chief Administrative Officer – Derrick Krizsan



READ a third time and finally PASSED on this 28<sup>th</sup> day of July 2021.

  
Reeve – Maryanne Sandberg

  
Chief Administrative Officer – Derrick Krizsan



SCHEDULE A

**MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26**

**Preauthorized Utility Payment Plan**

Phone (403) 625-3351 • Fax: (403) 625-3886

**SERVICE AGREEMENT**

I/we authorize the Municipal District of Willow Creek No. 26 to begin an automated monthly or bi-monthly withdrawal for payment of utility charges from the bank account identified on the attached voided cheque. If no cheque is available, the following banking information is required:

Bank & Branch: \_\_\_\_\_ Institution #: \_\_\_\_\_

Transit #: \_\_\_\_\_ Account #: \_\_\_\_\_

Each transaction will occur on the 28<sup>th</sup> day of the month or the next business day if the 28<sup>th</sup> falls on a weekend. This authorization will remain in effect until notification of termination is given in writing to the MD of Willow Creek No. 26. If two payments are defaulted in one year due to insufficient funds, this agreement will become null and void.

Deadline to enroll in the Preauthorized Utility Payment Plan is the 15th day of each month.

Date: \_\_\_\_\_ Utility Account No.: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Legal Land Desc.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



SCHEDULE B

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

Pre-authorized Utility Payment Plan

**TERMINATION OF Pre-Authorized Utility Payment Plan**

I/we wish to notify the Municipal District of Willow Creek No. 26 to terminate the monthly automated withdrawals for payment of utility charges from the previously identified bank account, noting that transactions occur on the 28<sup>th</sup> of every month.

Effective Date of Cancellation: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date