



**MD of Willow Creek
Meeting Minutes**

Agricultural Service Board Meeting April 22, 2020 - 09:30 AM

Municipal District of Willow Creek Administration – Claresholm, AB

Present through Electronic Communication:

- Chairman Ian Sundquist
- Member John Van Driesten
- Member Evan Berger
- Member Glen Alm
- Member Jan Walker
- Member Cory Hawk
- Member Josh Fankhauser
- Assistant Fieldman Gary Murray

Present in Chambers:

- Agriculture Fieldman Carla Preachuk
- Chief Administrative Officer Derrick Krizsan
- Shelly Williams - Recording Secretary
- Sheila Karsten - Recording Secretary

Gallery:

- Councillor Darry Markle
- Reeve Maryanne Sandberg

1 Call to Order

Chairman Sundquist called the meeting to order at 9:39 a.m. Livestream began at 9:39 a.m.

2 Additions to the Agenda

3 Adoption of Previous Minutes

**3.1 Agricultural Service Board Minutes February 26, 2020
Resolution No: A-20/17**

The minutes of the February 26, 2020 Agricultural Service Board meeting were presented.

Moved by Member Van Driesten the minutes of the February 26, 2020 Agricultural Service Board meeting be approved as presented.

CARRIED

4 Business Arising From Minutes

4.1 Willow Creek Provincial Park Grazing

In previous years a request made to the Provincial Government to graze under utilized acres at the Willow Creek Park to help with reducing the fire hazard as well as to assist in the control of noxious weeds has previously been denied. A meeting to discuss weed control and fire hazard on land owned by Alberta Environment and Parks under the management of the Municipal District of Willow Creek had been scheduled for March 30, 2020 with Councillor Alm, Fieldman Preachuk, and a representative from Alberta Environment and Parks. The meeting was postponed due to the COVID-19 pandemic and will be rescheduled at a later date. Member Alm advised that when the COVID -19 has slowed down they will schedule a meeting to take a look at the fencing and a bid will be put out for grazing.

Received for information.

Sheila left the meeting @ 9:43 a.m.
Sheila entered the meeting @ 9:44 a.m.

4.2 **Moon River Sheep Grazing Leafy Spurge Project**

Council recommended that the Agricultural Service Board Department look into possible grazing of approximately 125 acres of Municipal District of Willow Creek owned land around Moon River which could help with reducing the fire hazard and weed control issues. Chief Administrative Officer Krizsan recommended that Assistant Fieldman Murray contact Moon River Representative Don Ironside to advise the residents of the Municipal District of Willow Creek intentions of possible sheep grazing on Municipal District of Willow Creek land. Assistant Fieldman Murray contacted Don Ironside and brought forward the idea to the residents whom were very supportive. The Agricultural Service Board sent out a Request for Interest in a 5 Year Sheep Grazing Project at Moon River. Assistant Fieldman Murray advised he has been in discussion with 2 different Municipal ratepayers on moving ahead with this project. Assistant Fieldman Murray advised that two residents are looking at running a sheep program with 60 - 80 sheep at the Monarch Bridge and will hopefully extend on that amount. It looks like there will be 150 sheep starting in May and another 150 within 10 days to 2 weeks. When an Agreement is signed the Agricultural Service Board will be notified.

Received for information.

4.3 **Foothills Forage and Grazing Partnership**

Foothills Forage and Grazing will be receiving support from the Municipal District as directed in the 2020 Municipal District of Willow Creek Budget. The funds go towards providing our producers with assistance on Environmental Farm Plans, Canadian Agriculture Partnership funding as well as co-hosting producer workshops. In the past 3 years the Agricultural Service Board staff have co-hosted events with Foothills and Forage Grazing Association that have brought in our largest producer turn-outs at extension events. Fieldman Preachuk has requested that ideas for workshops for 2020 be brought forward at the May 27, 2020 Agricultural Service Board meeting. However due to COVID-19 uncertainties, the workshops will have to be planned for Fall 2020. Fieldman Preachuk advised that Foothills Forage and Grazing received the amount of \$2500 as per the motion in the February 26, 2020 Agricultural Service Board Minutes. Fieldman Preachuk mentioned that prior to 2019 the Agricultural Service Board sponsored \$1000 for Administration as well as \$3000 for partnering in workshops. Chairman Sundquist advised to leave it at \$2500 for now.

4.4 **Alberta Invasive Species Council Conference**

Fieldman Preachuk and Assistant Fieldman Murray had been approved to attend the annual Alberta Invasive Species Conference in Lacombe, AB from March 24 - 26, 2020. However, due to COVID-19, the event was cancelled. There may be an online version at some point in the future.

Received for information.

4.5 **Farm Safety Centre Funding Request**

In the February 26, 2020 Agricultural Service Board meeting the Farm Safety Center Funding request was referred to as "Safety Smart Support Funding". Fieldman Preachuk has noted that the Farm Safety Centre is the entity that would receive the funding for the "Safety Smart Program", and therefore the Farm Safety Center will receive funding support from the Municipal District of Willow Creek as per the 2020 Approved Budget.

Received for information.

4.6 **2% Strychnine Update**

Under the authority of the Pest Control Products Act, all registered pesticides must be regularly re-evaluated by Health Canada's Pest Management Regulatory Agency (PMRA) to ensure that they continue to meet current health and environmental standards and continue to have value. The re-evaluation considers data and information from pesticide manufacturers, published scientific reports and other regulatory agencies. Health Canada applies internationally accepted risk assessment methods as well as current risk management approaches and policies. The mitigation measures required, as a result of the re-evaluation of strychnine (Richardson's ground squirrels), are summarized below:

JS
TK

- Cancellation of strychnine used to control Richardson's ground squirrels

To comply with this decision, products that are cancelled will be phased out following the implementation timeline outlined below. Refer to Appendix I for details on specific products impacted by this decision.

- One (1) year of sale by registrant from the publication date of this decision document, followed by: **March 4, 2020 - March 4, 2021**
- One (1) year of sale by retailer from the last date of sale by registrant, followed by: **March 4 2020 - March 4, 2022**
- One (1) year of permitted use from the last date of sale by retailer. Producers have until **March 4, 2023 to use all 2% Strychnine in their possession**

Fieldman Preachuk informed the Agricultural Service Board that on March 27, 2020 Council members had a conference call with Minister Devin Dreeshen, and one of the topics discussed was the decision of the Pest Management Regulatory Agency (PMRA), Health Canada to cancel the registration of strychnine, and all associated end-use products, used to control Richardson's ground squirrels for sale and use in Canada. Minister Dreeshen informed Council that Alberta and Saskatchewan Provincial Governments are aware of this and are lobbying to have this decision changed.

Fieldman Preachuk informed the Agricultural Service Board that as of April 9, 2020, the period for which a **notice of objection** can be submitted has been extended by an additional 60 days from the date of publication, due to the COVID-19 pandemic. The new deadline to submit a notice of objection is now July 2, 2020 (120 days from the date of this publication). Fieldman Preachuk advised there are steady orders coming in. Member Berger advised to order Strychnine when we can. Chairman Sundquist commented that we should keep as much in stock as we can. Fieldman Preachuk will keep track of the stock and will reorder towards the end of the year if needed. Member Walker asked Fieldman Preachuk if she could research Integrated Pest Management Control. Fieldman Preachuk confirmed she will look into alternative Richardson Ground Squirrel control options.

Received for information.

5 New Business

5.1 Planning for Legacy of Our Land Banquet

2020 will be the 29th Annual Legacy of Our Land Banquet and Claresholm, AB will be the location for this years event. Discussion regarding the date for this event has taken place in the past and it was decided the first part of November would be a good time. Fieldman Preachuk recommended the Agricultural Service Board proceed with planning the Legacy of Our Land Banquet and have the Agricultural Service Board Administration book the event for Friday, November 6, 2020. Fieldman Preachuk requested the Agricultural Service Board members be prepared to discuss potential keynote speakers at the May Agricultural Service Board meeting, keeping in mind that if the speaker has an "agricultural message" we are able to call this an "Extension Event" for funding purposes. However, due to uncertainties related to COVID-19 restrictions we must be prepared to cancel until a later date. Chairman Sundquist advised Fieldman Preachuk to go ahead and book the Claresholm Community Center.

5.2 Agricultural Service Board Grant 2020 - 2024

Fieldman Preachuk advised the deadline for the 2020 -2024 Agricultural Service Board Grant Application is April 24, 2020 and has been submitted. The Agricultural Service Board Grant application has been changed from 3 years to 5 years. Due to provincial budget cuts the Agricultural Service Board Grant was cut by 26%. The Grant process includes a Strategic Plan. Fieldman Preachuk and Chief Administrative Officer Krizan would like to review the Strategic Plan with the Agricultural Service Board sometime in the Fall.

Received for information.

5.3 Southern Alberta Weed Coordinator Position Discontinued

The Southern Alberta Weed Coordinator (SAWC) Position started in 1999 as an initiative of the South Region Agricultural Fieldmen Association. This position assisted Municipal Districts with coordinating weed management plans, providing training to staff, and providing Invasive Species Education to towns within the South Regions municipal boundaries.

The SAWC has assisted the Municipal District of Willow Creek over the years by:

- Presenting at Invasive Plant Identification schools
- Talking to towns within our boundaries about their responsibilities under the *Alberta Weed Control Act and Regulation*
- Training staff

Fieldman Preachuk informed the Agricultural Service Board members the contract for the Southern Alberta Weed Coordinator (SAWC) Position has been discontinued at this time due to unforeseen circumstances with the provincial economy. Funding set aside in the Municipal District of Willow Creek 2020 budget will be utilized for contract services of a similar nature and will go directly through us. Received for information.

6 Open Discussion

6.1 Fieldman Preachuk Extends a Thank You to Assistant Fieldman Murray

Fieldman Preachuk thanked Assistant Fieldman Murray for the work he did last year while she was away on Maternity Leave. He went above and beyond and like to express her appreciation in front of the Agricultural Service Board and Assistant Fieldman Murray.

6.2 Deadstock Summary Report

Fieldman Preachuk spoke with Jeff Bectell of the Carnivore and Communities Deadstock Removal Program and there is still no word yet on funding.

7 Proposed Waste Incinerator Update

The Proposed Waste Incinerator was discussed by the Agricultural Service Board.

8 Adjournment

Resolution No: A-20/18

Moved by Member Alm to adjourn the meeting.

CARRIED

Meeting adjourned at 10:11 a.m.



Chairman



Chief Administrative Officer



MD of Willow Creek

Meeting Minutes

Agricultural Service Board February 26, 2020 - 09:00 AM

Municipal District of Willow Creek Administration – Claresholm, AB

Attendance:

Chairman Ian Sundquist
 Member John Van Driesten
 Member Evan Berger
 Member Cory Hawk
 Member Josh Fankhauser
 Assistant Agricultural Fieldman Gary Murray
 Chief Administrative Officer Derrick Krizsan
 Shelly Williams - Recording Secretary
 Sheila Karsten - Recording Secretary
 Member Glen Alm - absent
 Member Jan Walker - absent
 Reporter Rob Vogt

Gallery:

Maryanne Sandberg
 Darry Markle

Call to Order

1 Chairman Sundquist called the meeting to order at 9:00 a.m.

2 Additions to the Agenda

6.2 Carnivore Working Group
 3.2 Introduction of Cory Hawk

3 Adoption of Previous Minutes

3.1 January 8, 2020 Agricultural Service Board Minutes
 Resolution No: A-20/07

The minutes of the January 8, 2020 Agricultural Service Board meeting were presented.

Moved by Member Berger the minutes of the January 8, 2020 Agricultural Service Board meeting be approved.

CARRIED

3.2 Introduction of Cory Hawk Member at Large - Agricultural Service Board

Cory Hawk was introduced as the new Member at Large to the Agricultural Service Board.

4 Business Arising From the Minutes



4.1 If You Can't Beat It, Eat It and Rural Roots Workshop Updates

Assistant Fieldman Murray attended the If You Can't Beat It, Eat It workshop held on January 9, 2020 in Fort Macleod. He advised that a total of 83 people attended. It was an overall excellent workshop with a great amount of interest.

Assistant Fieldman Murray advises the Rural Roots workshop held on February 11, 2020 had 35 people attend. He was not able to attend. Craig Lester, the Co-owner and Producer of Rural Roots said it was the most successful workshop yet and hopes to continue working with the Municipal District of Willow Creek and other Municipalities in hosting this workshop. The Municipal District of Willow Creek gave a \$500.00 donation towards this workshop.

JWS
DK

- Received for information.
- 4.2 2020 Agricultural Service Board Conference Update**
 Assistant Fieldman Murray advised that the Agricultural Service Board conference held from January 21 to 24, 2020 in Banff, AB was a great conference with very good speakers. He advised that it was good to see what the future of agriculture is going to look like. The Municipal District of Willow Creek resolution on Compensation to Producers on Denied Access to Hunters was defeated by 74%.
 Received for information.
- 4.3 Alberta SouthWest Regional Alliance Energizing Agricultural Transformation Resource Meeting Update**
 The Alberta SouthWest Regional Alliance Energizing Agricultural Transformation (EAT) meeting was held in Nanton on January 8, 2020. Member Fankhauser and Assistant Fieldman Murray attended. Member Fankhauser discussed his presentation at the EAT meeting. Discussion ensued on Farmer Led Research.
 Received for information.
- 4.4 Willow Creek Provincial Park Resolution No: A-20/08**
 Assistant Fieldman Murray discussed the costs associated with the possibility of grazing on land around Willow Creek Park. There is 148 acres that could be grazed. There is over 5800 feet that would need to be fenced which would cost an extraordinary amount to build.
 Moved by Member Berger to table until the next meeting.
CARRIED
- 4.5 Moon River Association on Sheep Grazing Update Resolution No: A-20/09**
 Assistant Fieldman Murray had a meeting with Don Ironside, a representative of Moon River Estates to discuss the possibility to use sheep to graze land owned by Municipal District of Willow Creek in Moon River Estates to help with weed control and fire hazard. Discussion ensued.
 Moved by Member Van Driesten to implement a 5 year lease option for sheep grazing at Moon River Estates.
CARRIED
- 4.6 Cattle Scale Update**
 Assistant Fieldman Murray had the Cattle Scale calibrated at Standard Scale in Calgary on February 5, 2020. The scale was 26 kg out of range. The cost of the calibration was \$395 plus GST. It is recommended to have it calibrated every two years.
 Received for information.
- 4.7 Memorandum of Understanding Agreement between MD of Willow Creek and Fort Macleod**
 The Memorandum of Understanding Agreement between the Town of Fort Macleod and the Municipal District of Willow Creek was presented to council at January 8, 2020 council meeting. The Agreement was signed by Fort Macleod and forwarded to Municipal District of Willow Creek for the signatures of Chief Administrative Officer Derrick Krizsan and Reeve Maryanne Sandberg.
 Received for information.
- 5 New Business**
- 5.1 Strychnine Update**

Assistant Fieldman Murray advises that there is a 5 year extension on Strychnine. Received for information.

5.2 Funding Request from Foothills Forage and Grazing Resolution No: A-20/10

Foothills Forage and Grazing Association has submitted a funding request to the Municipal District of Willow Creek. Foothills Forage and Grazing Association assists with various workshops.

Moved by Member Van Driesten to sponsor \$25000 to the Foothills Forage and Grazing Association.

CARRIED

5.3 Deadstock Summary Report

Assistant Fieldman Murray spoke with Jeff Bectell of the Carnivore and Communities Deadstock Removal Program who had spoken with the Minister about Funding and there is no word. If no funding by April 2020 it may not be until the fall.

Received for information.

5.4 Information on Bayer and VM Innovations

Assistant Fieldman Murray spoke with Daryl Chambers from Bayer regarding Satellite Imagery for Invasive Plants .They worked on Downy Brome with GPS points. Assistant Fieldman Murray would like to work with Bayer on weed control projects.

Received for information.

Darry left the meeting at 9:44 a.m.

John Kroetsch entered the meeting at 9:46 a.m.

5.5 Appoint Another Member for Appeal Committee Resolution No: A-20/11

The Town of Fort Macleod may require the use of the Weed Notice Appeal Committee. Two members of the Agricultural Service Board are currently on the committee - Josh Fankhauser and Jan Walker.

Moved by Member Van Driesten to appoint Member Berger to the Weed Appeal Committee.

CARRIED

5.6 Request to Attend Alberta Invasive Species Council in Lacombe Resolution No: A-20/12

Assistant Fieldman Murray advised that he and Fieldman Preachuk wish to attend the Alberta Invasive Species Conference in Lacombe, AB from March 24 - 26, 2020 and would like to cancel the March 25, 2020 Agricultural Service Board meeting.

Moved by Member Berger to cancel the Agricultural Service Board meeting in March so that Assistant Fieldman Murray and Fieldman Preachuk can attend the Alberta Invasive Species Conference.

CARRIED

6 Open Discussion

6.1 2020 Safety Smarts Support Information Resolution No: A-20/13

Moved by Member Berger to table this information on Safety Smarts to the April 2020 meeting.

CARRIED

Just
AC

6.2 Carnivore Working Group

Assistant Fieldman Murray advised that this topic has been addressed in Item 5.3.

Darry entered the meeting at 9:55 a.m.

7 Closed Session

Resolution No: A-20/14

Moved by Member Berger to go into closed session at 9:55 a.m.

CARRIED

Rob left the meeting at 9:55 a.m.

Darry left the meeting at 9:55 a.m.

Sheila left the meeting at 9:58 a.m.

7.1 Proposed Waste Incinerator Update

7.2 Closed Session as per Freedom of Information and Protection of Privacy Act Section 197 of the Municipal Government Act and Section #21: Disclosure Harmful to Intergovernmental Relations

This portion of the meeting closed pursuant to Section 197 of the Municipal Government Act and Section 21: Disclosure harmful to intergovernmental relations of the Freedom of Information and protection of Privacy Act.

7.3 Come out of Closed Session

Resolution No.: A-20/15

Moved by Member Van Driesten to come out of closed session at 10:07 a.m.

CARRIED

8 Adjournment

Resolution No: A-20/16

Moved by Member Fankhauser to adjourn the meeting.

CARRIED

Meeting adjourned at 10:08 a.m.

Chairman

Chief Administrative Officer



MD of Willow Creek

Meeting Minutes

Agricultural Service Board Meeting January 8, 2020 - 09:00 AM

Municipal District of Willow Creek Administration Office - Claresholm, AB

Attendance:

- Chairman Ian Sundquist - Absent
- Vice Chairman John Van Driesten
- Member Glen Alm - Absent
- Member Evan Berger
- Member Cory Hawk
- Member Josh Fankhauser
- Member Jan Walker
- Assistant Agriculture Fieldman Gary Murray
- Chief Administrative Officer Derrick Krizsan
- Recording Secretary Sheila Karsten
- Recording Secretary Shelly Williams
- Reporter Rob Vogt

Gallery:

- Councillor Darry Markle
- Councillor John Kroetsch
- Reeve Maryanne Sandberg

1 Call to Order

Vice Chairman Van Driesten called the meeting to order at 9:02 a.m.

2 Additions to Agenda

Resolutions for the 2020 Agricultural Service Board Conference - Assistant Fieldman Murray stated he will send the resolutions to Agricultural Service Board Members.

3 Adoption of Previous Minutes

The minutes of the December 11, 2019 meeting were presented for adoption.

**3.1 December 11, 2019 Agricultural Service Board Minutes
Resolution No: A-20/01**

Moved by Member Berger the minutes of the December 11, 2019 meeting with revisions be approved.

CARRIED

4 Business Arising From the Minutes

4.1 Letter of Support for Carnivores and Community Program

A letter of support for the Carnivores and Communities Program sent to the Waterton Biosphere Reserve Association was presented.

Received for information.

4.2 BMO Farm Family Award Nomination Form

The BMO Farm family has been nominated. Assistant Fieldman Murray has sent in the Nomination Form.

Received for information.

4.3 If You Can't Beat It, Eat It Workshop Registration

Assistant Fieldman Murray advised that 88 people have registered for the If You Can't Beat It, Eat It Workshop on January 9, 2020. Assistant Fieldman Murray has registered Member Jan Walker and Ron Mackay for the Workshop.

Received for information.

5 Business Arising From Minutes

5.1 Memorandum of Understanding Agreement between the Town of Fort Macleod and The Municipal District of Willow Creek

A Draft copy of the Memorandum of Understanding Agreement between the Town of Fort Macleod and Municipal District of Willow Creek regarding invasive species enforcement, prevention, and management, was presented.

Received for information.

5.2 2020 Agriculture Service Board Conference Update

Assistant Fieldman Murray stated that Registration for the 2020 Agricultural Service Board Conference held on January 21 - 24, 2020 has been completed and the Motel rooms are booked.

Received for information.

5.3 Moon River and Willow Creek Mapping

A map of MD owned land at Willow Creek and Moon River was presented. Assistant Fieldman Murray spoke of the potential in some areas to implement sheep grazing to control weeds and to eliminate potential fire hazard of long grass. Chief Administrative Officer Krizsan recommended the MD consult with the Moon River Community Association as they are the current leaseholder. Recommended to table discussion.

Received for information.

5.4 Alberta Agriculture Cuts to Lethbridge Research Centre

Member Fankhauser stated that this item will be addressed in Closed Session.

6 New Business

6.1 Rural Roots Workshop on February 11, 2020

The Rural Roots Workshop will be on February 11, 2020 in Fort Macleod. Advertising has been distributed.

Received for information.

**6.2 Discussion on Rental Equipment
Resolution No: A-20/02**

Assistant Fieldman Murray stated that the Cattle scale is rented out often and requires maintenance. Calibration is required. The hitch needs to be repaired. Received \$1800 in revenue for Cattle scale rental, however repairs exceed rentals. Rental fee is \$100 per day, and the damage deposit is \$1000 per rental.
The Manure spreader rental revenue is \$5500.

Moved by Member Walker for Assistant Fieldman Murray to have the Cattle Scale calibrated and repaired.

CARRIED

JUP

6.3 **Alberta SouthWest Regional Alliance Energizing Agricultural Transformation Resource Roundtable Meeting**

The Alberta SouthWest Regional Alliance Energizing Agricultural Transformation Resource Roundtable meeting will be held on January 8, 2020 in the afternoon. Assistant Fieldman Murray and Member Fankhauser will attend.

Received for information.

7 **Closed Session
Resolution No: A-20/03**

Moved by Member Berger to go into closed session at 9:32 a.m.

CARRIED

7.1 **Rob Vogt left the meeting at 9:32 a.m.**

7.2 **Closed Session as per Freedom of Information and Protection of Privacy Act Section 197 of the Municipal Government Act and Section #21: Disclosure Harmful to Intergovernmental Relations**

This portion of the meeting closed pursuant to Section 197 of the Municipal Government Act and Section 21: Disclosure harmful to intergovernmental relations of the Freedom of Information and Protection of Privacy Act.

7.3 **Come out of Closed Session
Resolution No: A-20/04**

Moved by Member Berger to come out of Closed session at 9:58 a.m.

CARRIED

Rob Vogt returned @ 10:00 a.m.

7.4 **Open Session
Resolution No: A-20/05**

Moved by Member Fankhauser for the Agricultural Service Board to recommend Council to send a delegation to view the Waste Incinerator (Biodigester).

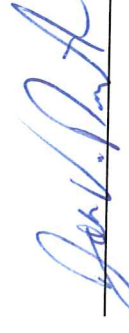
CARRIED

8 **Adjournment
Resolution No: A-20/06**

Moved by Member Walker to adjourn the meeting.

CARRIED

Meeting adjourned at 10:04 a.m.



Vice-Chairman



Chief Administrative Officer